

Princeton Center Building Committee Meeting Notes

Thursday July 21, 2016 @ 9 am

Present: Nina Nazarian (interim contact), Terri Thompson (chair), Louise Dix, Bruce Dean, Christine Nichols

Approved Minutes - April, May, June 2016

Maintenance:

1. Greenwood Alarm is monitoring company for existing system @ \$235 year - will continue until new system is installed and operating:  
fire issue goes to Holden regional dispatch  
general trouble on panel - they will contact Phil and then Nina  
a new alarm system for building was approved at town meeting and will
2. damaged asbestos covered pipe in closet will be inspected
3. Dave Libby's studio renovation is nearly complete
4. Multi level stainless steel shelf has been purchased and is available on gym floor

New business:

1. Certificates of liability insurance need to be reviewed and updated for all tenants
2. Fire extinguishers may need to be inspected
3. Studios need to be numbered and displayed as labeled in master floor plan
4. Plan to begin process for hiring individual for Princeton Center Building management and Council on Aging Director

Next Meeting: August 18th 2016 @ 9 am